

NATIONAL RESILIENCE PROGRAMME

SEMI ANNUAL REPORT

January 1- September 30, 2018



*Programme Coordination and Monitoring (PCM) Team
October 10, 2018*

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Part A – Programme Progress

The United Nations Development Programme (UNDP), UN Women and the United Nations Office for Project Services (UNOPS) signed the agreement with Economic Relation Division (ERD) under planning ministry to jointly implement the National Resilience Programme (NRP) together with the MoDMR, MOCWA, MoPC and MoLGRDC on 21 August 2017. Following the due Government procedure and inter-ministerial review and approvals, the four Technical Assistance Project Proposals (TAPPs) belonging to different Ministries were approved between July and August 2018. Concern ministries has issued necessary Government Order (GO) accordingly and appointed The National Programme Coordinator (NPC) and 4 Project Directors after TAPPs approvals. They are as follows:

Table 1: Key NRP personnel

National Programme Coordinator (NPC), NRP	Mr. Md. Mohsin, Additional Secretary, Ministry of Disaster Risk Management and Relief (MODMR)
Project Director, NRP Sub-project 1 (Department of Disaster Management – DDM part)	Mr. Meer Ahemed Tariqul Omar, Chief (Planning-3), MoDMR, Bangladesh Secretariat
Project Director, NRP Sub-project 2 (Department of Women Affairs – DWA Part)	Mr. Ataur Rahman, (Joint Secretary) Department of Women Affairs, MoWCA
Project Director, NRP Sub-project 3 (Programming Division – PD Part)	Dr. Nurun Nahar, Deputy Chief, Programming Division, Planning Commission,
Project Director, NRP Sub-project 4 (Local Government Engineering Department - LGED part)	Mr. Md. Jasim Uddin, Project Director, National Resilience Programme, LGED

As of September 30, 2018, the Joint Programme Steering Committee (JPSC) member nominations have been requested from MoDMR to concerned ministries as mentioned in Prodoc. The first JPSC meeting preparation is ongoing at the programme and sub project levels. The 2018 and 2019 work plans and budgets are being drawn up to adjust for the late start of the sub projects. The budgets will be finalized for approval at the JPSC.

The first NRP Joint Programme Implementation Committee (JPIC) is being planned. It will be the first meeting of all Project Directors and will be used to finalize the programme level activities for the coming quarter, and to discuss the sub project work plans ahead of the approval at the JPSC. The NPC team and the sub project teams have been working closely on these issues.

Part B – Sub Projects

1. NRP – Department of Disaster Management (DDM) Part

The sub project TAPP was approved on 10 July 2018, and the project was approved on 7 Aug 2018. A Project Director was appointed on 13 September 2018. A project office is being finalized. The following table presents an overview of staffing for the sub project:

Table 2: DDM staffing

Position	Recruitment Status	Update
Project Manager	Completed	On board since 23 September 2018.
Disaster Preparedness Specialist	Selection at an advanced stage	
M&E Officer	Completed	On board since 26 August 2018
Programme Associate/Admin Finance Associate	Under process	

The PD is ensuring that the NRP has been included in the GoB's ADP. A bank account is being opened for the sub project. The AWP's for 2018 and 2019 are being finalized. Sub project management strategy is being developed, including plans for in depth learning days, and cross programme activities. The sub project will begin disbursing following AWP approval.

2. NRP – Programming Division (PD) Part

The sub project TAPP was approved on 31 July 2018, and project was approved on 28 August, 2018. Since then a Project Director was appointed on 6 September 2018. A project office has been located within the Programming Division and will be available for NRP use on October 1, 2018. The following table presents an overview of staffing for the sub project:

Table 3: PD staffing

Position	Recruitment Status	Update
Project Manager	Completed	On board since 4 September 2018
Risk Informed Planning Specialist	Under process	
Programme Associate/Admin Finance Associate	Selection at an advanced stage	Candidate has been selected, Under on boarding processing.

The sub project has initiated the process for opening a bank account. The Annual Work Plans for CY 2018 and 2019 are being finalized for approval by the JPSC. Preparatory work has been undertaken for the JPIC, JPSC and the sub project Inception Workshop. Meetings have also been held with DDM and the Chief, Programming Division on sub component activities and possible cross learning. A training plan is being developed. The sub project has also initiated the formation of the sub project level Project Implementation Committee (PIC) and the Technical Advisory Group (TAG). The sub project will begin disbursing following AWP approval.

3. NRP – Department of Women’s Affairs (DWA) Part

The sub project TAPP was approved on 26 August 2018. A Project Director was appointed on 10 October 2018. DWA has already allotted project office inside DWA premises. Office set up is going on. As part of MoWCA and DWA's capacity building initiative, UN Women hired two NRP project personnel based in DWA to not only support implementation of NRP activities but also enhance their capacity in mainstreaming DRR in their ongoing work. One Gender Mainstreaming Analyst to be based in Programme Coordination Monitoring Team (PCMT) has also been recruited to support mainstreaming gender in other 3 sub NRP projects. The following table presents an overview of staffing for the sub project:

Table 4: DWA staffing

Position	Recruitment Status
Gender and DRR Analyst	Recruitment completed. On board since 15 October 2018.
Gender Mainstreaming Analyst	Recruitment completed. On board since 15 October 2018.
Admin and Finance Assistant	Recruitment completed. Will be on board on 15 November

The AWP for 2018 and 2019 are being finalized. A detailed implementation work plan for 2018 was produced. Following a competitive process one consulting firm has been contracted to conduct baseline survey for NRP DWA part. Data collection will be fielded in q4 of 2018.

UN Women sponsored one MoWCA and one DWA official for Asian Ministerial Conference on Disaster Risk Reduction (AMCDRR) held on 3-6 July 2018 as part of their capacity and knowledge building initiative. They attended sessions and discussions related to gender responsive DRR at AMCDRR 2018 which undoubtedly exposed them to new knowledge and technologies adopted by other countries for gender mainstreaming in DRR, and the current trend in thinking towards that end.

4. NRP - Local Government Engineering Department (LGED) Part

LGED’s TAPP was approved on June 12, 2018. A Government Order (GO) was issued on June 20, 2018. The Project Director was appointed in July 2018, and a Senior Assistant Engineer (Additional Charge) was also assigned to the project from the Ministry of Local Government, Rural Development and Co-operatives. Both LGED and UNOPS have agreed that each of the project teams (UNOPS and LGED) will be co-located within their respective offices. The UNOPS team will remain in IDB Bhaban while the LGED counterparts will be at LGED-BAIDP Office. As the project follows the DCOS modality of implementation, the recruitment of the project personnel as indicated in the approved ProDoc and TAPP were done through UNOPS recruitment and selection procedure. The table below shows recruitment status.

Table 5 : LGED and UNOPS staffing

Position	Recruitment Status	Update
Team Leader	Completed	On board/ appointed by UNOPS since January 01, 2018
Sr Infrastructure Advisor (Int’l Retainer)	Completed	On board May 2018 and due to complete assignment by November 2018
Sr Infrastructure Advisor (Local)	Completed	Will be on board October 15, 2018
Project Support Assistant	Completed	On board since January 01, 2018
Communications, Monitoring and Reporting Officer	Under Process	Expected to be On Board November 2018
Infrastructure and Project Management Analyst	Under Process	Expected to be on Board November 2018

In addition, UNOPS has also engaged its partner under its Long Term Agreement (LTA) modality to provide initial technical assistance in the assessment of the current practices in Asset Management at LGED. A total of two international specialists have provided support in the assessment and workshops.

Inception Activities Conducted:

NRP-LGED Sub Project Inception and Orientation Meeting

An inception and orientation meeting was held at LGED Headquarters in July 16, 2018. This activity was attended by 70 Chief Engineers, Additional Chief Engineers, Unit heads and mid level officers/staff of LGED. The program helped to increase the awareness and understanding of leadership of LGED on the NRP Project, design, project implementation approach and timeframes. It also generated key suggestions from the key leadership on what are critical coordination requirements to make the implementation smooth.



Technical Assessment of the current Practices of on at LGED (Baseline assessment)

UNOPS technical team has completed the initial baseline technical assessment of the current practices at LGED in relation to Asset management, Project Design Standards, Feasibility Studies, performance evaluation reporting and failure analysis. (Sub-output 3.1 & 3.2). The assessment included focus group discussions with 11 different key units of LGED at the Headquarters, review of technical documents and key informant’s interview. UNOPS technical assessment team also conducted meetings with other stakeholders such as the BUET and the Engineering Institute of Bangladesh.

A day long field visit was conduct in Keranigonj, Dhaka District was conducted to ground truth and triangulate the technical information gathered during the focus meetings. A separate focus group



meeting was held at the upazila level and this was

followed by ocular inspection of the different infrastructure assets and activities. The summary findings of the assessment were shared and validated during the workshop held in August 2018. The results of the assessment has been used by the NRP-project team to further clarify the implementation strategies and approach, activities and timeline for implementation. This is instrumental in clarifying further the annual workplan for the NRP LGED Sub-project component. The final narrative report detailing the findings and way forward on the assessment is now being finalized by the technical team.

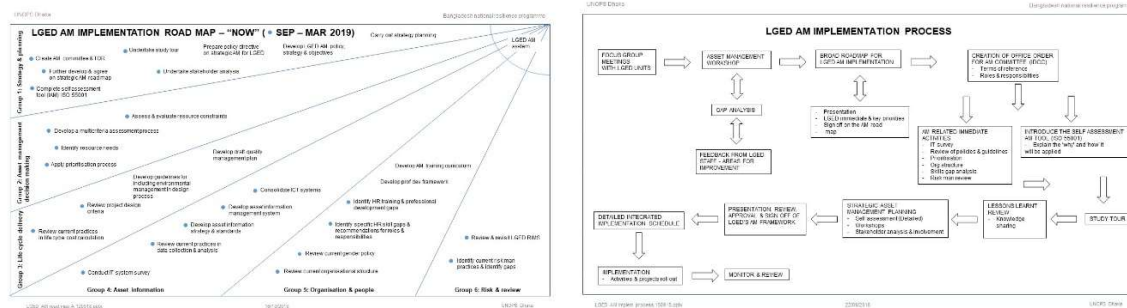
Workshop on Asset Management Framework

In early August 2018 the UNOPS project team held the asset management workshop with LGED leadership and senior staff at their offices. The objectives of the workshop were to introduce the asset management framework concept, share examples of global best practice and highlight the advantages that such a framework could have for LGED. The workshop was seen as laying the foundation for expanding the existing LGED asset management databases and improving the ability of staff to analyse the data for strategic planning.

The workshop gave the opportunity to have common understanding among key officials on LGED on the Asset Management Framework using the ISO95001 standards and discussed the importance and rationale for asset management as key function to ensure resilient infrastructure. The workshop as generated the over-all self-assessment of the LGED officials on the different strengths, weaknesses, key challenges and priorities for the LGED in relation to asset management best practices. The workshop outputs were used by the UNOPS technical team to draft the road map for the implementation of the Asset Management System at LGED.

Asset Management Road for Implementation

Series of consultations and discussion between UNOPS technical team and LGED Project team were conducted to finalize the draft Asset Management road map. As of September, the road map has been developed and its pending final sign off from the Chief Engineer



Preparation for the Learning Visit of LGED Task Committee

LGED and UNOPS are completing the preparation for the Learning Tour/Visit on the Best Practices in Asset Management and Resilient Infrastructure. The learning visit objectives, outcomes, host organizations/partners (in Australia) has been finalized. This learning visit/tour is slated in the last week of November 2018 and the project is making headways to ensure logistics preparation for the visit are in place. It is expected that at least 7 LGED and Ministry “AMS champions” will join this learning visit.

Formation of the Sub Project Implementation Coordination Committee

As part of the project coordination, monitoring and implementation structure, the project has initiated the formation of the Implementation Committee. The TOR for the committee has been finalized and now awaiting release of official office order from then the office of Chief Engineer of LGED.

Part C- Programme Coordination and Monitoring

The Programme Coordination and Monitoring (PCM) Team is part of the DDP part of NRP. Md. Mohsin, Additional Secretary, MODMR was appointed as National Programme Coordinator on 13 September 2018. UNDP has recruited Shahpar Selim as Programme Coordinator as of 5 September, 2018. The PCM team will be located within the offices of the DDM part, as per approved TAPP. The following table presents an overview of staffing for the PCM Team:

Table 6: PCM staffing

Position	Recruitment Status	Update
Programme Support Manager/ Programme Coordinator	Completed	On board since 5 September 2018
Programme Results Officer	Re-advertised	
Gender Mainstreaming Specialist	Completed (recruited by UN Women for the NRP – DWA part)	Will be on board shortly
Programme Associate	Under process	Should propose interviewer panel and interview date.

The PCM team has been working closely with the DDM sub project team to support the NPC in organizing the JPSC, JPIC and providing guidance to DDM and the Programming Division on their work plans.

Part D – Next steps

Depending on AWP approval and fund availability, the sub projects are planning to initiate various project activities as detailed in the Pro Doc and TAPPs. At the programme level, the following are being planned:

Table 7: NRP Calendar of events (tentative)

Date	Event	Participants	Venue
Sunday, October 14, 2018	NRP JPIC	all JPIC	MoDMR
Wednesday, October 17, 2018	NRP JPSC	all JPSC	MoDMR
Monday, October 22, 2018	Programming Division part: meeting to learn lessons from the newly concluded ADB project on resilience	all NRP PDs + teams	Programming Division (new NRP office)
(in late October)	NRP Learning Day	all NRP PDs + teams	TBD
(November 5 or 6)	NRP Programme Inception Event (high level exposure)	Government and donors working in the DRM and CC space	TBD
(in November)	NRP DDM part: Deep Dive Learning Day.	DDM part	TBD
(in November)	NRP Prog Division part: Deep Dive Learning Day.	Prog Div part	TBD
(in November)	NRP LGED part: Deep Dive Learning Day.	LGED part	TBD
(in November)	NRP DWA part: Deep Dive Learning Day.	DWA part	TBD